



GRACE MILLER ELEMENTARY SCHOOL CHAPERONE GUIDELINES

When you volunteer to serve as a chaperone on your child's field trip, you will be helping to extend the regular curriculum beyond the classroom and the school. You will be responsible for the safety and learning of the students in your assigned group for the extent of the trip.

General Qualifications:

A chaperone must be 21 years or older.

A chaperone must be approved by the teacher prior to the trip.

A chaperone must be willing and physically able to participate in all activities.

Your role as a chaperone is an important one, and while enjoyable, requires that you agree to the following:

Responsibilities:

- ✓ Sign a "Volunteer Waiver Form"
- ✓ Arrive on time and bring a watch – you'll need to watch the clock all day to ensure you are where you need to be on time
- ✓ Dress appropriately (School Dress Code applies) – wear good walking shoes
- ✓ Know the children in your group and monitor them carefully
- ✓ Follow the directions and plan of the teacher and communicate with him/her
- ✓ Follow all safety and school rules

Reminders:

- Smoking (even ecigarettes), use of controlled substances, or drinking alcoholic beverages while accompanying and supervising students on the field trip is not permitted
- Siblings or other children may not attend the trip
- Children must be monitored at all times
- Prior permission of the teacher is required to purchase souvenirs or food
- Do not physically restrain a child
- Release students only to the teacher
- Do not administer ANY medications to a student
- All cell phone calls should be related to the field trip. Do not accept or place personal cell phone calls while you are supervising the students.
- Act in socially, emotionally, and ethically appropriate ways at all times.
- If you must deal with a child's inappropriate behavior, do so in a direct way without sarcasm, elevated tone-of-voice, or demeaning remarks. Report misbehavior to the teacher.

Remember, the trip is about LEARNING and SAFETY. The students having FUN is a bonus!

Failure to follow any of the above guidelines may result in the chaperone being removed from chaperoning future trips.

I have read, understand, and agree to abide by the Chaperone Guidelines above.

Chaperone Name (Please Print) _____

Signature _____ Date _____

Teacher Name _____ Student Name _____